

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833

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BOARD OF SELECTMEN MEETING MINUTES

Memorial Town Hall

6/23/14

7:00 PM – General Meeting, 3rd floor meeting room

7:00PM-Joint meeting with the School Committee

7:10PM-Joint meeting with the Library Trustees

Selectmen Present: Stuart M. Egenberg, Chairman; Gary Fowler, Clerk; Philip Trapani

Others Present: Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

Library Trustees Present: Chris Laut; Ronald Chorzewski

School Committee Present: Barbie Linares; Pam Lundquist; Laurene Polignone; Elana Peled

Absent: Stephen Smith, C. David Surface

Pledge of Allegiance

Board Business

Joint meeting with the Library Trustees for the selection of a Library Trustee to fill an unexpired term until the next election May 12, 2015.

Mr. Chorzewski explained that the Library Trustees have interviewed Mr. Moran and Mr. Moran gave out some information on himself. Mr. Egenberg read his list of talking points.

Mr. Trapani moved to appoint Kevin F. Moran to fill the unexpired Library Trustee position until the next election May 12, 2015. Mr. Fowler seconded the motion and a roll call vote was taken.

Stuart M. Egenberg-yes

Gary Fowler-yes

Philip Trapani-yes

Chris Laut-yes

Ronald Chorzewski-yes

The motion was approved by a 5-0 roll call vote.

Joint meeting with the School Committee for the selection of a School Committee member to fill an open position until the next election May 12, 2015.

Ms. Linares opened the School Committee meeting. Mr. Egenberg invited Mr. McManus forward. Mr. McManus gave his background information, stated he has 4 children and involved in town came from a School family. He stated he is a beer salesman and is teaching his staff and can add to the committee. Mr. Trapani stated that this position has a lot of financial budget responsibilities and asked his experience in this. He stated that he works on driving a profit in sales and has seven employees under him. Mr. Trapani stated that he worries on his time with 4

children. He stated that he has a great wife and he manages to still be involved. Mr. Trapani stated that what he did in 2000. Mr. McManus stated that he had worked at a Funeral Home from 1995 to 2005. Mr. Fowler stated that they had some trouble getting him before this board and to the School Committee meeting. He stated that the other candidate has been on a board and has been able to attend meetings. Mr. McManus stated he is usually in town. Ms. Linares stated that the SC is a big time commitment. Ms. Linares asked if he ever attended or watch a SC meeting. Mr. McManus stated that he has not. She asked what he thinks the SC does. He stated to make sure the students and teachers get what they need to succeed. Ms. Lundquist asked why he did not come forward before to run for election. He stated that he always thought it would be fun to run and be a part of the School System. He stated that he traveled a lot and now as a supervisor he is home more and spends time with his kids. He stated that he would like to be a part of town government. He stated that he is involved in GAA.

Ms Linares moved to rescind the vote of the School Committee to recommend Mr. Hinchliffe to fill the open School Committee position. Ms. Lundquist seconded the motion and a roll call vote was taken. Vote was 2-1.

Ms. Linares stated that it is great that they have had two candidates come forward to fill the position. Mr. Egenberg stated that one candidate will not be appointed tonight and that there are other positions in town open if they still want to become a part of town government.

Ms. Polignone nominated Mr. Hinchliffe to fill the open School Committee position. Mr. Trapani seconded the nomination.

Mr. Fowler nominated Mr. McManus to fill the open School Committee position. Mr. Trapani seconded the nomination.

Mr. Trapani stated that Mr. McManus has shown great effort and if the other candidate did not have the credentials that he has then he would vote for him and he does like the diversity he would give. He stated that other School Committee members have been on other boards first. He stated that his competitor has board experience and School experience. He stated Mr. Hinchliffe has lots of experience that he can bring to the board.

Roll Call vote for Michael McManus

**Mr. Trapani-no
Mr. Egenberg-no
Mr. Fowler-yes
Ms. Linares-no
Ms. Peled-no
Ms. Lundquist-no**

Roll Call vote for Michael Hinchliffe

**Mr. Trapani-yes
Mr. Egenberg-yes
Mr. Fowler-yes
Ms. Linares-yes
Ms. Lundquist-yes**

Ms. Peled-yes

Mr. Hinchliffe was voted by roll call vote to fill the open position on the School Committee until the next local election in May of 2015.

The School Committee closed their meeting

Recreational Path Form E

Jeff Wade, RecPath Committee Chair was present

Mr. Wade stated that National Grid had conditions that the RecPath had to conform do before the license could be signed and is effective until improvements where made. He read the conditions to the board and stated that they have gone to the ConCom with the work. He stated that the Planner and ConCom agent were helpful with the conditions. He stated that they needed a plan on how to mow and maintain the trail and he needs a letter signed by the Selectmen approving the plan and needs the board to sign form E signed. He stated 90% of the town's people want to use the path. He stated that the State is involved in this project and this summer they will have a public hearing at the 25% of design phase. He stated that the State and Federal Government are appropriating money for this type of project. He stated that the project is on the TIP list and SEMAC funding. He stated that they have also have funds from CPC. Mr. Egenberg thanked the committee for all their work on this project. Mr. Trapani asked if the documents have been reviewed by council. Mr. Farrell stated that town council is working with the committee. Mr. Trapani asked about liability of residents trimming brush etc. Mr. Farrell stated that the committee needs waivers from all residents/volunteers working on the trail. Mr. Farrell stated that he would email a form to Mr. Wade.

Mr. Farrell stated that they have permission from DEP that they can only go to Mill Street. Mr. Wade stated that they can clear from Camp Denison to Mill Street. Mr. Fowler stated for this approval is only for 5 years. Mr. Wade stated that with NG this is a licenses and the next step is a lease and they cannot get the lease until the plan is at 75% design then they will receive a 99 year lease. Mr. Fowler stated he talked to the ConCom agent and there still is some concern regarding the turtles. Mr. Wade stated that the concern is the traffic and have to be cognizant of the environment. He stated their plan is to give the turtles a better place to lay eggs. He stated that they want to open the environment to the public.

Mr. Trapani moved to enter into an agreement with National Grid and sign Exhibit E and approve the Chair of the Selectmen to sign a letter of recommendation dated June 23, 2014. Mr. Egenberg seconded the motion.

Mr. Fowler asked that this is part of the 99 year license. Mr. Wade explained the two projects one a town and the larger State and Federal project.

The motion was approved by a unanimous vote.

Request from Wallace Rose for appointment as Sealer of Weights & Measures

Mr. Rose explained that his father is the current Sealer of Weights & measures and would like to take over his father's position. He stated that the town's fees are a little behind the times. He stated that Townsend Oil needs their scales measured. He stated that the farm stands all have to be certified. He stated that the scales must be done yearly. Mr. Trapani stated he is not familiar with scales. He Rose explained the scales and that they should also be doing scanner check at businesses. Mr. Farrell stated that the town budget funds the work and this is in the Board of Health budget. Mr. Wallace showed the CEU's he has earned for the position. Mr. Trapani

stated that he would like to learn more about this position. Mr. Fowler asked where the funds go. Mr. Trapani stated that they would go to treasurer and general fund.

Discussion on appointment and request for more information from Mr. Rose on the businesses certified in Georgetown.

Mr. Trapani moved to appoint Wallace Rose as Georgetown's Sealer of Weights & Measures term to expire July 31, 2014. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Highway truck to School Department/Where are the savings with Highway 1 Ton Truck – Carol Jacobs/Mike Anderson to be present

Mr. Farrell stated that Mr. Anderson submitted a Fleet Plan and cost savings plan for use of the 1 ton truck. Mr. Anderson explained the work load and how the truck would help. Mr. Farrell stated that they have established a lease to own program with \$10K. He stated that he has changed his mind and is in favor of the transfer with the plan that he sees from Mr. Anderson. Mr. Trapani stated that with Mr. Farrell's approval of the transfer he would be okay with the transfer. Mr. Fowler stated that he sees this is a good fit for the School.

Mr. Fowler moved to transfer the F350 1-Ton from the Highway Department to the School Department. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

GAA to discuss Synthetic Turf Field

Mark Perry, GAA and STAC committee

Mr. Egenberg asked for an update from the GAA on the Turf Field. Mr. Perry stated that they are close to finishing up with the ConCom. He stated that they have to finish up a donation agreement with the town and want to put together a use schedule for the GAA. He stated GAA will have 30 hours a week usage and the field will have lights that will allow more usage so the High School will not have to use West Street. He stated that they had a meeting last week and there were some issues with the hill and had to move the field closer to the brook. He stated that the project is tight and they had wanted \$1.5 mil and received \$1.25 mil. He explained that with bleachers they would have to add quite a few restroom facilities which would increase the cost. He stated they are planning 6 lights and are short on 2 lights and are trying to reduce costs. He send out bids to final companies and almost have the \$500K. He stated that the funds in the escrow account would be used to replace the rug. He stated the field should be finished in the spring. Mr. Trapani stated that the selling points were bleachers, lights, restrooms, and he has heard they have no funds for a scoreboard. He asked is this the right location. Mr. Perry stated that this is the only field where the turf field could go. He stated that they looked at other properties and areas. He stated that no one was supporting them when they went to CPC. Mr. Trapani asked if they will ever be able to have bleachers. Mr. Perry stated that in the future they will be able to put in bleachers and restrooms. Mr. Trapani stated that they asked for Y and getting X. Mr. Perry stated we will have movable bleachers and they will have lights. He stated that they came to the town with a plan for Stone Row and no one supported them. He stated if they had the \$1.5M they would have been able to do all the items. Mr. Trapani asked for a plan and what is needed to get to the finish product. He stated that he does not want any surprises.

Mr. Trapani stated that he supports the project and wants it as transparent as possible. Mr. Fowler thanked him for coming in and for the work by the committee. He stated that they can come forward to the CPC again. Mr. Perry stated that in the end the town is getting a donation of \$800K from a youth organization.

Board Business

Mr. Egenberg asked that they invite the Water and Light Department to come in and give the board an update on their departments.

Veterans' Graves Funds

Mr. Farrell explained that he has talked with Joe Knapp and a Representative from South Byfield Cemetery. He stated that South Byfield Cemetery has requested funds. He stated that Harmony requests the funds every year and the Highway Department now handles Union Cemetery. Mr. Farrell stated he had veterans' graves list from 1940 that Joe Knapp gave to him. He stated that this would help with the distribution of funds by how many veterans. He explained that South Byfield is doing a census and that they have 283 veterans and there was a Sgt. Ogden killed at the battle of Little Big Horn and buried there. He explained that Joe and Ed have been taking care of Union Cemetery and the board needs to make this official. He stated for next year get updated census and base the fee on how many graves and ask for a report on what they did with the funds. 285 Byfield Parish and 715 to Union.

Mr. Trapani moved to divide the *Union Cemetery Veterans' funds* with \$715 to Union Cemetery and \$285 to Byfield Parish Cemetery. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Correspondence

Surplus request from the Police Chief

Mr. Trapani moved to approve the *surplus request* from the Chief of Police for 2 Raleigh F-500 Bikes. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Line Item and Reserve Fund Transfers

Mr. Farrell explained the transfers to the Selectmen. Mr. Fowler asked about the ESCO. Mr. Farrell stated that he just received the report today and sent to our consultants.

1.	From account 11595, Capital Improvement Projects Op Exp.	\$34,791.26
	From account 11321, Reserve Fund Exp	\$ 8,677.49
	From account 17530, Penn Brook Construction Interest	\$46,531.25
	From account 17521, Short Term Loans – Other	<u>\$ 5,200.00</u>
		\$95,200.00
2.	To account 11511, Town Counsel Expense	\$20,000.00
	To account 11512, Electricity Expense	\$40,000.00
	To account 11513, Natural Gas Expense	\$13,200.00
	To account 11225, Computer Sys Main & Sup	\$15,000.00
	To account 19131, Unemployment Insurance	\$ 4,000.00

To account 11226, Town Hall Operating Expense	<u>\$ 3,000.00</u>
	\$95,200.00

Mr. Fowler moved to approve the *Line Item transfers* as outlined by Mr. Farrell and approved by the FinCom. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Town Administrator's Report

Employee Handbook-Revised for July 1, 2014

Mr. Farrell stated that with the new bylaw approved at TM he put this together from our insurance company MIIA and tried already. He stated looking for an acceptance on July 7th. Mr. Trapani asked for a cutoff from the departments. He thanked Mr. Farrell for putting this together. Mr. Fowler asked what employees this covers. Mr. Farrell stated all employees except schools and any issue not covered by contracts.

Appointments & Approvals

Appointments for FY15 to FY19

Request from Joe Soucy for appointment to the Park & Rec

Mr. Trapani moved to appoint *Joe Soucy* to the *Park and Recreation Commission* term to expire June 30, 2015. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Mr. Trapani moved to appoint *Martha Robinson* as an *Associate Member* to the *Historical Commission* term to expire June 30, 2015. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Warrant & Minutes

Warrant to be signed

Minutes March 3, April 28, May 19, 2014

Mr. Trapani moved to approve the minutes of March 3, 2014. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Mr. Trapani moved to approve the minutes of April 28, 2014. Mr. Fowler seconded the motion.

Mr. Fowler asked to strike a sentence as was not relevant.

Mr. Trapani moved to amend the minutes of April 28, 2014 as presented by Mr. Fowler. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

The original motion was approved by a unanimous vote.

Mr. Trapani moved to approve the minutes of May 19, 2014. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Next Meeting

BoS Minutes
June 23, 2014

Monday, July 7, 2014 at 7:00PM, 3rd floor meeting room, Town Hall

Mr. Fowler moved to adjourn. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 9:45PM.

Minutes transcribed by J. Pantano.